



## **Regular Meeting of the Board of Directors**

City of Texarkana, Arkansas

216 Walnut Street

**Agenda - Monday, November 04, 2019 - 6:00 PM**

Call to Order

Roll Call

Invocation and Pledge of Allegiance given by Mayor Allen Brown

### **PRESENTATION(S)**

1. Presentation of the City of Texarkana, Arkansas Employee Service Awards. (CCD)

### **CONSENT**

2. Approval of the minutes of the regular meeting October 21, 2019, and the called meeting October 24, 2019. (CCD)
3. Adopt a Resolution authorizing and directing the City Manager to enter into an agreement with Spears Engineering Company for engineering services for the Nix Creek Sewer Trunk Main project. (TWU)

### **REGULAR**

4. Adopt a Resolution to include the Municipal Health Benefit Fund Premium (MHBP) increase in the year end 2020 Budget due to reclassification. (FIN) TyRhonda Henderson, Finance Director

### **CITIZEN COMMUNICATION**

**NEXT MEETING DATE: Monday, November 18, 2019**

### **EXECUTIVE SESSION**

5. Adopt a Resolution making appointments to various boards and commissions. [City Beautiful Commission; Civil Service Commission; Electric Board of Review; Historic District Commission, and Planning Commission] (CCD)

### **ADJOURN**

**2019 City Calendar**

**Veterans Day Parade - Saturday, November 9, 2019**

**Gateway Farmers Market Thanksgiving Market - Saturday, November 23, 2019**

**Gateway Farmers Market Christmas Market - Saturday, December 14, 2019**

**Juneteenth Celebration - Saturday, June 27, 2020**



## CITY OF TEXARKANA, AR BOARD OF DIRECTORS

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<b>AGENDA TITLE:</b>	Presentation of the City of Texarkana, Arkansas Employee Service Awards. (CCD)
<b>AGENDA DATE:</b>	November 4, 2019
<b>ITEM TYPE:</b>	Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Other <input checked="" type="checkbox"/> : Presentation
<b>DEPARTMENT:</b>	City Clerk
<b>PREPARED BY:</b>	Heather Soyars, City Clerk

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<b>REQUEST:</b>	Presentation of employee service awards.
<b>EMERGENCY CLAUSE:</b>	N/A

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<b>SUMMARY:</b>	Presentation of employee service awards.
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<b>EXPENSE REQUIRED:</b>	N/A
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<b>AMOUNT BUDGETED:</b>	N/A
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<b>APPROPRIATION REQUIRED:</b>	N/A
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<b>RECOMMENDED ACTION:</b>	N/A
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<b>EXHIBITS:</b>	Employee Service Awards List.
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### *City of Texarkana, Arkansas Employee Service Awards*

<u>NAME</u>	<u>Department</u>	<u>Years of Service</u>
Melissa Edwards	FIN	5
Kristopher B. Nolte	PWD	10



## CITY OF TEXARKANA, AR BOARD OF DIRECTORS

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<b>AGENDA TITLE:</b>	Approval of the minutes of the regular October 21, 2019 and the called meeting October 24, 2019. (CCD)
<b>AGENDA DATE:</b>	November 4, 2019
<b>ITEM TYPE:</b>	Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Other <input checked="" type="checkbox"/> : Minutes
<b>DEPARTMENT:</b>	City Clerk
<b>PREPARED BY:</b>	Heather Soyars, City Clerk
<b>REQUEST:</b>	Approval of meeting minutes.
<b>EMERGENCY CLAUSE:</b>	N/A
<b>SUMMARY:</b>	Approval of meeting minutes.
<b>EXPENSE REQUIRED:</b>	N/A
<b>AMOUNT BUDGETED:</b>	N/A
<b>APPROPRIATION REQUIRED:</b>	N/A
<b>RECOMMENDED ACTION:</b>	The City Clerk recommends approval.
<b>EXHIBITS:</b>	Meeting minutes.



## Regular Meeting of the Board of Directors

City of Texarkana, Arkansas

216 Walnut Street

**Minutes - Monday, October 21, 2019 - 6:00 PM**

Assistant Mayor Linda Teeters called the meeting to order.

PRESENT: Ward 1 Assistant Mayor Linda Teeters, Ward 2 Director Laney J. Harris, Ward 3 Director Steven Hollibush, Ward 4 Director Travis Odom, Ward 5 Director Barbara S. Miner, and Ward 6 Director Terri Peavy.

ALSO PRESENT: City Manager Dr. Kenny Haskin, City Attorney George Matteson, City Clerk Heather Soyars, and Deputy City Clerk Jenny Narens.

ABSENT: Mayor Allen Brown

[Director Odom arrived at 6:16 PM]

Invocation and Pledge of Allegiance given by Director Steven Hollibush

### PRESENTATION(S)

1. Assistant Mayor Teeters read and presented a proclamation to Lisa Crittenden of Lone Star Legal Aid for Pro Bono Week.
2. Assistant Mayor Teeters read a proclamation declaring the month of November as Business Appreciation Month. (This agenda item sponsored by Director Laney Harris)

### CONSENT

Motion to approve the Consent Agenda made by Director Hollibush, Seconded by Director Peavy.

The motion carried unanimously, and Assistant Mayor Teeters declared the Consent Agenda approved. The items approved were:

3. Approval of the minutes of the regular meeting October 7, 2019. (CCD)
4. Resolution No. 2019-40 authorizing the City Manager to purchase one (1) Combination Vac-Jet Truck through HGACBuy. (TWU)

### REGULAR

5. Ordinance No. 23-2019 amending the *City of Texarkana, Arkansas Code of Ordinances* to allow food trucks in commercial and industrial zones. (This agenda item sponsored by Director Steven Hollibush) (PWD-Planning) (THIRD READING) City Planner Mary Beck

***The applicant requests an emergency clause. An emergency clause requires a separate and distinct vote of the board and is valid only if there is a two-thirds vote of approval by the board. (Hdbk. Const. Amend 7)***

Director Peavy asked Public Works Director Tyler Richards if anyone had contacted him to say they were against the food trucks.

Public Works Director Tyler Richards said no.

Director Harris asked if there were any buffer zones from an existing business.

Public Works Director Tyler Richards said the food truck vendor would need to have permission to be on the property before they could set up the truck.

Director Harris asked if they could set up across the street from an existing business.

Public Works Director Tyler Richards said yes.

Director Harris said he would like to see a 200 yard buffer zone from an existing business. He said there were other cities that had the buffer zone.

[Director Odom arrived at 6:16 PM]

Director Harris asked if the food truck vendor could set up in an apartment complex.

Public Works Director Tyler Richards said an apartment complex would typically be a R-4 Medium Density Residential zone and a food truck would not be allowed.

Director Harris said he wanted this to be tabled and sent back to the Planning Commission to address these issues.

Public Works Director Tyler Richards said the Planning Commission did consider the other businesses and this was the ordinance the Planning Commission decided on.

Assistant Mayor Teeters said this happened every year at the fairgrounds and it was not an issue. She said there were permanent structures that sold food and then the City allowed other food vendors to come in and they would set up within 10 feet of each other. Assistant Mayor Teeters said it was a free market and we were adding to it by giving people more choices. She said if some preferred the brick and mortar business, they would go there but let's give people the opportunity to try the other options.

Director Hollibush said every 3<sup>rd</sup> Saturday they had the food truck festival on Front Street, and he had not heard any complaints from any brick and mortar businesses downtown.

Director Peavy asked Director Harris if he could tell the directors what other cities had a buffer zone.

Director Harris said what was the point if the Board's mind were already made up.

Director Peavy asked could a food truck set up in Zapata's parking lot.

Public Works Director Tyler Richard said it would be up to the owner of the property.

Director Miner said it was free enterprise and there was competition all up and down Highway 82.

Motion to further suspend the rules and place the ordinance on its third and final reading in abbreviated form made by Director Hollibush, Seconded by Director Peavy.

Voting Yea: Assistant Mayor Teeters, Director Harris, Director Hollibush, Director Odom, Director Miner and Director Peavy.

The motion carried 6-0. The ordinance was read the third and final time in abbreviated form.

Motion to adopt the ordinance made by Director Hollibush, Seconded by Director Miner.

Voting Yea: Assistant Mayor Teeters, Director Hollibush, Director Odom, Director Miner and Director Peavy.

Voting Nay: Director Harris.

The motion carried 5-1. The Assistant Mayor declared the ordinance adopted.

Motion to adopt the emergency clause made by Director Hollibush, Seconded by Director Peavy.

Voting Yea: Assistant Mayor Teeters, Director Hollibush, Director Odom, Director Miner and Director Peavy.

Voting Nay: Director Harris

The motion carried 5-1. The Assistant Mayor declared the emergency clause adopted.

#### **CITIZEN COMMUNICATION**

Harold Irving, 615 Baltimore, said he wanted to see if the City could do anything about the trash in his neighborhood. He said he felt like it was the property owner's responsibility to clean up their trash, but they do not.

**NEXT MEETING DATE: Monday, November 4, 2019**

#### **ADJOURN**

Motion to adjourn made by Director Miner, Seconded by Director Hollibush.

Voting Yea: Assistant Mayor Teeters, Director Harris, Director Hollibush, Director Odom, Director Miner and Director Peavy.

The motion carried 6-0. The meeting adjourned at 6:24 PM.

**APPROVAL** of the minutes on this 4th day of November, 2019.

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Linda Teeters, Assistant Mayor

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Heather Soyars, City Clerk



## Called Meeting of the Board of Directors

City of Texarkana, Arkansas  
216 Walnut Street

**Minutes - Thursday, October 24, 2019 - 4:00 PM**

Mayor Allen Brown called the meeting to order.

PRESENT: Mayor Allen Brown, Ward 1 Assistant Mayor Linda Teeters, Ward 2 Director Laney J. Harris, Ward 3 Director Steven Hollibush, Ward 4 Director Travis Odom, Ward 5 Director Barbara S. Miner, and Ward 6 Director Terri Peavy.

[Director Miner arrived at 4:32 PM.]

ALSO PRESENT: City Manager Dr. Kenny Haskin, City Attorney George Matteson, City Clerk Heather Soyars and Deputy City Clerk Jenny Narens.

Invocation and Pledge of Allegiance given by Mayor Allen Brown

### REGULAR

1. Ordinance No. 24-2019 approved the Section 108 Loan Agreement from the U.S. Department of Housing and Urban Development (HUD) for the rehabilitation of #1 Legion Drive. (PWD)

*The applicant requests an emergency clause. An emergency clause requires a separate and distinct vote of the board and is valid only if there is a two-thirds vote of approval by the board. (Hdbk. Const. Amend 7)*

Assistant Public Works Director Tracie Lee said the Boys and Girls Club building had been dormant since 2013, when the City received the building. She said the building had continually become dilapidated and it would cost the City \$400,000.00 to have it demolished. Assistant Public Works Director Tracie Lee said HUD asked them to do a new environmental study and update the Phase II. She said there was no need to update the Phase II because there were no findings in Phase I to cause any harm. Ms. Lee said if the asbestos were not disturbed there would be no health risk.

Public Works Director Tyler Richards said the new Phase I Environmental Assessment yielded no friable asbestos. He said asbestos was only hazardous in a friable state crumbled into a dust. Mr. Richards said if they did encounter asbestos in the tile or in the gym floor, they could retiling and put a new gym floor over the existing one. He said it was not hazardous at all and he did not have any concerns about the safety of the building.

Assistant Mayor Teeters said she wanted to make sure it was not only Public Works Director Tyler Richards but also the experts that did not have any concerns with the asbestos. She said Public Works had performed two assessments and both said there were no hazards from the asbestos.



Jim Fowler with Rose Law Firm went over the interest rates the City would have with the HUD loan. He said HUD would be in control of setting the interest rates and the timing on when the fixed rate would occur.

Director Harris asked how much Mr. Fowler charged the City for his services.

Jim Fowler said \$9,000.00.

Director Harris asked where this money came from.

Assistant Public Works Director Tracie Lee said the money came from the Community Development Block Grant (CDBG) funds.

Director Harris asked what effect this loan would have on the CDBG funds.

Assistant Public Works Director Tracie Lee said the loan would be over a twenty-year period with the interest rate included in the payment of \$62,000 to \$63,000 a year.

Director Harris said the money came from the CDBG money allocated for the City of Texarkana. He asked when the last study was done on the asbestos.

Public Works Director Tyler Richards said the last study was done just a few weeks ago.

Director Harris wanted to make sure this was going to be a safe environment for the minority child coming from Ward 2 and Ward 1. He asked if he could have the latest study without doing an FIOA request. Director Harris asked if the Arkansas Department of Environmental Quality (ADEQ) were involved in the renovation of the building.

Public Works Director Tyler Richards said yes, they were required to notify ADEQ. He said both studies stated there were no friable materials and it was not hazardous for anyone to walk into the building. Mr. Richards said if they needed to abate anything in the renovation the cost was included in the estimate.

Mayor Brown asked about the ordinance and change to the collateral from the Boys and Girls Club to the grant funds and to the City refuse account, would the City have to freeze those accounts.

Jim Fowler said you only had to freeze the CDBG money coming out of the payment.

Mayor Brown asked when the City would get to the conversion rate.

Jim Fowler said he did not know when that would be. He said HUD would gather the loans and once they gather around \$700 million then they would decide.

Mayor Brown said the first anticipated rate increase would be in May 2020. He said he was not concerned about the rate increase due to it being under HUD. He wanted to make sure the City could do what the documents said it had to do. Mayor Brown asked where the 2.5% and 2.34% the City had to pay upfront was coming from.

Assistant Public Directors Tracie Lee said it was already budgeted in the 2019 CDBG funds and the City did not have to pay the full amount upfront.

Mayor Brown said he did not like that the City could not prepay the loan off.

Assistant Mayor Teeters said she understood why the Federal Government did this since they would be anticipating the interest over twenty years and then we pay it in five years, we have

cost them a ton of money. She said the government was looking at the result as well and not lose their appropriated income.

City Manager Dr. Kenny Haskin said the beautiful thing about this loan was it did not cost the taxpayers one dime. He said the City was taking federal subsidy funds and giving it right back to them and it was a great deal.

Assistant Public Works Director Tracie Lee said one of HUD's issues on how the City spent the money was they did not see anything tangible. She said for years the City spent the funds on demolishing structures and doing patch work on roads. Ms. Lee said HUD asked the City for something tangible that they could see. She said in the hearings one of the top things were programs for the youth and this was a way the City could do that.

Director Peavy said when she attended a meeting and they focused on renewing the Boys and Girls Club not only for the youth but for the entire age spectrum in our community. She said she asked the City Manager if he could investigate this and a year later this was what the City figured was the best way to refurbish the Boys and Girls Club and she was very excited.

Mayor Brown said he agreed. This was a learning experience for the City. We would learn the process together because there would be other opportunities the City could benefit from.

Assistant Mayor Teeters said she wanted to commend our staff and legal counsel and say thank you for everything they did. She said it did not matter what ward the building was in. The City staff would make sure it did everything to make this building right and would never put a child in danger. Ms. Teeters said she commended the staff for finding the funds and using their expertise to get it all done.

Motion to read the ordinance the first time in abbreviated form made by Director Peavy, Seconded by Assistant Mayor Teeters.

Voting Yea: Mayor Brown, Assistant Mayor Teeters, Director Hollibush, Director Odom, and Director Peavy.

Director Harris voted Present.

The motion carried 5-1. The ordinance was read the first time in abbreviated form.

Motion to suspend the rules and place the ordinance on its second reading in abbreviated form made by Assistant Mayor Teeters, Seconded by Director Hollibush.

Voting Yea: Mayor Brown, Assistant Mayor Teeters, Director Hollibush, Director Odom, and Director Peavy.

Director Harris voted Present.

The motion carried 5-1. The ordinance was read the second time in abbreviated form.

[Director Miner arrived at 4:32 PM.]

Motion to further suspend the rules and place the ordinance on its third and final reading in abbreviated form made by Director Hollibush, Seconded by Assistant Mayor Teeters.

Voting Yea: Mayor Brown, Assistant Mayor Teeters, Director Hollibush, Director Odom, Director Miner and Director Peavy.

Director Harris voted Present.

The motion carried 6-1. The ordinance was read the third and final time in abbreviated form.

Motion to adopt the ordinance made by Director Peavy, Seconded by Director Hollibush.

Voting Yea: Mayor Brown, Assistant Mayor Teeters, Director Hollibush, Director Odom, Director Miner and Director Peavy.

Director Harris voted Present.

The motion carried 6-1. The Mayor declared the ordinance adopted.

Motion to adopt the emergency clause made by Director Miner, Seconded by Director Peavy.

Voting Yea: Mayor Brown, Assistant Mayor Teeters, Director Hollibush, Director Odom, Director Miner and Director Peavy.

Director Harris voted Present.

The motion carried 6-1. The Mayor declared the emergency clause adopted.

**NEXT MEETING DATE: Monday, November 4, 2019**

**ADJOURN**

Motion to adjourn made by Director Hollibush, Seconded by Director Miner.

Voting Yea: Mayor Brown, Assistant Mayor Teeters, Director Harris, Director Hollibush, Director Odom, Director Miner and Director Peavy.

The motion carried 7-0. The meeting adjourned at 4:34 PM.

**APPROVAL** of the minutes on this 4<sup>th</sup> day of October, 2019.

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Allen L. Brown, Mayor

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Heather Soyars, City Clerk



## CITY OF TEXARKANA, AR BOARD OF DIRECTORS

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**AGENDA TITLE:** Adopt a Resolution authorizing and directing the City Manager to enter into an agreement with Spears Engineering Company for engineering services for the Nix Creek Sewer Trunk Main project. (TWU)

**AGENDA DATE:** November 4, 2019

**ITEM TYPE:** Ordinance  Resolution  Other : \_\_\_\_\_

**DEPARTMENT:** Texarkana Water Utilities

**PREPARED BY:** Gary Smith, P.E.

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**REQUEST:** Enter an agreement for Engineering Services.

**EMERGENCY CLAUSE:** N/A

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**SUMMARY:** The Water Utilities Department is preparing to make improvements to the Nix Creek Sewer Trunk Main between South Stateline Avenue and Arnold Drive. This section of sewer trunk main serves a majority of the Arkansas side residences. This sewer trunk main is constructed almost entirely of clay pipe. Most of the joint sealant is gone, creating an Inflow and Infiltration problem and there are sections that are extremely flat and, in some cases, inverted. Utility installed sewer flow meters to determine actual dry weather and wet weather flows. Proposed improvements consist of installing PVC and/or DIP, increasing the slopes to handle the design flows, and relocating sections for better locations. The Utility staff has determined that an outside engineering firm will be required to design the proposed improvements. The Utility recommends Spears Engineering Company for this project due to their familiarity with this type of work.

The proposed contract is for \$150,000 based on the projected construction cost of \$2,000,000. This fee will include the plans and specifications required for this design. Engineering staff has reviewed the engineering fee and has determined that it is within the acceptable engineering fee range for this type of project.

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**EXPENSE REQUIRED:** \$150,000.00

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**AMOUNT BUDGETED:** Funds are budgeted in the Texarkana Water Utilities 2019-2020 budget at \$150,000.00 in the Arkansas Infrastructure Fund.

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**APPROPRIATION  
REQUIRED:** \$0

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**RECOMMENDED  
ACTION:**

Utility Staff recommend approval.

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**EXHIBITS:**

Agreement for Engineering Services

# RESOLUTION NO. \_\_\_\_\_

**WHEREAS**, in connection with planned improvements to the Nix Creek Sewer Trunk Main between South Stateline Avenue and Arnold Drive; Texarkana Water Utilities (TWU) has determined it necessary to retain an out-of-house engineering firm for improvement design services; and

**WHEREAS**, TWU recommends Spears Engineering Company due to its familiarity with this type of work; and

**WHEREAS**, based on the projected construction cost, the proposed engineering contract is \$150,000.00; and

**WHEREAS**, the City Manager and TWU staff recommend Board approval;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Directors of the City of Texarkana, Arkansas, that the City Manager is authorized to enter into an engineering contract with Spears Engineering Company for the purposes and in the amount set forth above.

**PASSED AND APPROVED** this 4<sup>th</sup> day of November, 2019.

\_\_\_\_\_  
Allen L. Brown, Mayor

**ATTEST:**

\_\_\_\_\_  
Heather Soyars, City Clerk

**APPROVED:**

\_\_\_\_\_  
George Matteson, City Attorney

## AGREEMENT FOR ENGINEERING SERVICES

This Agreement, made this 17<sup>th</sup> day of October, 2019, by and between Texarkana Water Utilities, hereafter referred to as the OWNER, and Spears Engineering Company, hereinafter referred to as the ENGINEER:

THE OWNER intends to construct the Nix Creek Sewer Trunk Main Rehabilitation including replacing existing sanitary sewer trunk main, manholes, laterals, and associated improvements in Texarkana, Miller County, State of Arkansas for which the ENGINEER agrees to perform the various professional engineering services for the design and construction of said system.

### WITNESSETH:

That for and in consideration of the mutual covenants and promises between the parties hereto, it is hereby agreed:

### SECTION A - ENGINEERING SERVICES

The ENGINEER shall furnish engineering services as follows:

1. The ENGINEER will conduct preliminary investigations.
2. The ENGINEER will attend conferences with the OWNER or other interested parties as may be reasonably necessary.
3. The ENGINEER will perform the necessary design surveys, accomplish the detailed design of the project, prepare construction drawings, specifications and contract documents, and prepare a final cost estimate based on the final design for the entire system. It is also understood that if subsurface explorations (such as borings, soil tests, rock soundings and the like) are required, the ENGINEER will furnish coordination of said explorations without additional charge, but the costs incident to such explorations shall be paid for by the OWNER as set out in Section D hereof.
4. Prior to the advertisement for bids, the ENGINEER will provide for each construction contract, not to exceed 5 copies of detailed drawings, specifications, and contract documents for use by the OWNER, appropriate Federal, State, and local agencies from whom approval of the project must be obtained. The cost of such drawings, specifications, and contract documents shall be included in the basic compensation paid to the ENGINEER.
5. The drawings prepared by the ENGINEER under the provisions of Section A-4 above shall be in sufficient detail to permit the actual location of the proposed improvements on the ground. The ENGINEER shall prepare and furnish to the OWNER without any additional compensation, three copies of a map(s) showing the general location of needed construction easements and permanent easements and the land to be acquired. Property surveys, property plats, property descriptions, abstracting and negotiations for land rights shall be accomplished by the OWNER, unless the OWNER requests, and the ENGINEER agrees to provide those services. In the event the ENGINEER is requested to provide such services, the ENGINEER shall be additionally compensated as set out in Section D hereof
6. The ENGINEER will interpret the intent of the drawings and specifications to protect the OWNER against defects and deficiencies in construction on the part of the contractors. The ENGINEER will not, however, guarantee the performance by any contractor.
7. The ENGINEER will establish baselines for locating the work together with a suitable number of bench marks adjacent to the work as shown in the contract documents.
8. The ENGINEER will be available to furnish engineering services and consultations necessary to correct unforeseen project operation difficulties for a period of one year after the date of statement of substantial completion of the facility. This service will include instruction of the OWNER in initial project operation and maintenance but will not include supervision of normal operation of the system. Such consultation and advice shall be furnished without additional charge except for travel and subsistence costs. The ENGINEER will assist the OWNER in performing a review of the project during the 11th month after the date of the certificate of substantial completion.
9. The ENGINEER further agrees to obtain and maintain, at the ENGINEER'S expense, such insurance as will protect the ENGINEER from claims under the Workman's Compensation Act and such comprehensive general liability insurance as will protect the OWNER and the ENGINEER from all claims for bodily injury, death, or property damage which may arise from the performance by the ENGINEER or by the ENGINEER'S employees of the ENGINEER'S functions and services required under this Agreement.

(Section A – continued)

10. Upon written authorization from the OWNER, the ENGINEER will complete final plans, specifications and contract documents and submit for approval of the OWNER and all State regulatory agencies within 90 calendar days from the date of authorization unless otherwise agreed to by both parties.

If the above is not accomplished within the time period specified, this Agreement may be terminated by the OWNER. The time for completion will be extended by the OWNER for a reasonable time if completion is delayed due to unforeseeable causes beyond the control and without the fault or negligence of the ENGINEER.

#### SECTION B - COMPENSATION FOR ENGINEERING SERVICES

1. The OWNER shall compensate the ENGINEER for design and engineering services in the Lump Sum amount of:
  - (a) One Hundred Fifty Thousand Dollars (\$ 150,000.00 )
2. The compensation for design and engineering services shall be payable as follows:
  - (a) The portion of the Lump Sum amount billed for Engineer's services will be based upon Engineer's estimate of the percentage of the total services actually completed during the billing period. If any Reimbursable Expenses are expressly allowed, Engineer may also bill for any such Reimbursable Expenses incurred during the billing period.
  - (b) A remaining sum which equals one hundred percent (100%) of the total compensation payable under Section B-1, shall be billed after completion and submission of the construction drawings, specifications, cost estimates, and contract documents, and the acceptance of the same by OWNER.

#### SECTION C - COMPENSATION FOR RESIDENT INSPECTION

N/A

#### SECTION D - ADDITIONAL ENGINEERING SERVICES

In addition to the foregoing being performed, the following services may be provided UPON PRIOR WRITTEN AUTHORIZATION OF THE OWNER. FEES SHALL BE BILLED HOURLY PER ATTACHMENT 1.

1. Site surveys for water treatment plants, sewage treatment works, dams, reservoirs, and other similar special surveys as may be required.
2. Laboratory tests, well tests, borings, specialized geological, soils, hydraulic, or other studies recommended by the ENGINEER.
3. Property surveys, detailed description of sites, maps, drawings, or estimates related thereto; assistance in negotiating for land and easement rights.
4. Necessary data and filing maps for water rights, water adjudication, and litigation.
5. Redesigns ordered by the OWNER after final plans have been accepted by the OWNER, except redesigns to reduce the project cost to within the funds available.
6. Appearances before courts or boards on matters of litigation or hearings related to the project.
7. Preparation of environment impact assessments or environmental impact statements.
8. Performance of detailed staking necessary for construction of the project in excess of the control staking set forth in Section A-10.

Payment for the services specified in this Section D shall be as agreed in writing between the OWNER prior to commencement of the work. Barring unforeseen circumstances, such payment is estimated not to exceed \$5,000. The ENGINEER will render to OWNER for such services an itemized bill, separate from any other billing, once each month, for compensation for services performed hereunder during such period, the same to be due and payable by OWNER to the ENGINEER on or before the 10th day of the following period.



SECTION E - INTEREST ON UNPAID SUMS

If OWNER fails to make any payment due ENGINEER within 60 days for services and expenses and funds are available for the project then the ENGINEER shall be entitled to interest at the rate of ten (10) percent per annum from said 60th day, not to exceed an annual rate of 12 percent.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in duplicate on the respective dates indicated below.

OWNER:

By: \_\_\_\_\_

Type Name: J. D. Phillips, Director

Date: \_\_\_\_\_

ENGINEER:

By: 

Type Name: C. Glen Spears, P.E., Owner

Date: 10/16/2019

**ATTACHMENT 1**

**SPEARS ENGINEERING COMPANY  
SCHEDULE OF RATES AND CHARGES FOR ENGINEERING SERVICES**

<u>PERSONNEL</u>	<u>RATE PER HOUR</u>
<u>Survey</u>	
Two-man Party	\$ <u>158.00</u>
<u>Engineering &amp; General Supervisor</u>	
Principal or Officer of Firm	\$ <u>115.00</u>
Project Engineer	\$ <u>115.00</u>
Field or Design Technician	\$ <u>53.00</u>
Registered Land Surveyor	\$ <u>95.00</u>
Support Staff	\$ <u>42.00</u>
<u>Construction Inspection</u>	
Resident Engineer	\$ <u>115.00</u>
Resident Inspector	\$ <u>53.00</u>

Owner's Initials: \_\_\_\_\_

Engineer's Initials: SE



## CITY OF TEXARKANA, AR BOARD OF DIRECTORS

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**AGENDA TITLE:** Adopt a Resolution to include the Municipal Health Benefit Fund Premium (MHBP) increase in the year end 2020 Budget due to reclassification. (FIN) TyRhonda Henderson, Finance Director

**AGENDA DATE:** November 4, 2019

**ITEM TYPE:** Ordinance  Resolution  Other :

**DEPARTMENT:** Finance

**PREPARED BY:** TyRhonda Henderson, Finance Director

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**REQUEST:** To include a MHBP premium increase due to reclassification to the 2020 budget.

**EMERGENCY CLAUSE:** N/A

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**SUMMARY:** On October 24, 2019, the City received notice from Municipal Health Benefit Program that based on our claims, the medical rate class for Texarkana would move from Class 4 to Class 5 effective January 1, 2020. Prior to January 1, 2018, the City's rate class was a Class 2 and the City had not received an increase in insurance premiums in several years. On January 1, 2018, the City's medical rate class increased to a Class 3 and employee medical premiums increased from \$369 per month to \$405 per month. Due to the financial situation the City faced; the employee paid the \$36.00 per month increase in premium. On January 1, 2019, while the medical rate class did not change, the City received a \$2.08 per month increase in premium due to changes in the vision coverage. The City absorbed the cost of the increase at that time. On July 1, 2019, the City's medical rate class increased to a Class 4 and medical premiums increased from \$407.08 per month to \$447.58 per month. The City absorbed the cost of the increase. Beginning January 1, 2020, the City's rate class will increase to a Class 5 and employee medical premiums will increase by \$44.50 to \$492.08. This will result in an additional \$93,984 in expenditures for the General Fund, \$16,554.00 for the Public Works Fund, and \$7,476 for the Bi-State Fund. No appropriations will need to be made at this time as they will be included in the year end 2020 budget.

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**EXPENSE REQUIRED:** \$0

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**AMOUNT BUDGETED:** \$0

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**APPROPRIATION**            \$0  
**REQUIRED:**

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**RECOMMENDED**            The City Manager and staff recommend that the City Board of Directors  
**ACTION:**                    approve the attached resolution

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**EXHIBITS:**                    2020 MHBF Rate Classes and Monthly Premiums

# RESOLUTION NO. \_\_\_\_\_

**WHEREAS**, the City has received notice from Municipal Health Benefit Fund (MHBF) of a premium rate increase which will begin January 1, 2020, due to MHBF rate class change; and

**WHEREAS**, as a result of the rate class change, the premium for single employee coverage will increase from \$447.58 per month to \$492.08 per month; and

**WHEREAS**, the City contributes \$411.58 per month for participating employees, with the resulting \$36.00 being contributed by employees; and

**WHEREAS**, the MHBF's open enrollment period will soon occur and likely be completed prior to adoption of the City 2020 Budget; and

**WHEREAS**, while the City's 2020 Budget is currently being prepared, but to assist employees in making participation decisions, it is anticipated that said budget will provide for the premium increase by increased City contribution without the need for additional employee contribution;

**NOW, THEREFORE, BE IT RESOLVED;** that MHBF's anticipated premium increase described above is hereby recognized and that, notwithstanding said increase, the City does not anticipate any additional employee contribution toward satisfaction of the same.

**PASSED AND APPROVED** this 4<sup>th</sup> day of November, 2019.

\_\_\_\_\_  
Allen L. Brown, Mayor

**ATTEST:**

\_\_\_\_\_  
Heather Soyars, City Clerk

**APPROVED:**

\_\_\_\_\_  
George Matteson, City Attorney

**2020 MUNICIPAL HEALTH BENEFIT PROGRAM  
RATE CLASSES and MONTHLY PREMIUMS**

2020 Rates

<u>COVERAGE</u>	<u>CLASS 1</u>	<u>CLASS 2</u>	<u>CLASS 3</u>	<u>CLASS 4</u>	<u>CLASS 5</u>	<u>CLASS 6</u>	<u>CLASS 7</u>	<u>CLASS 8</u>
EMPLOYEE MEDICAL Basic Rate	\$ 313.00	\$ 346.50	\$ 382.50	\$ 423.00	\$ 467.50	\$ 507.50	\$ 547.50	\$ 602.25
Life & Accident	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.50
Dental	\$ 17.50	\$ 17.50	\$ 17.50	\$ 17.50	\$ 17.50	\$ 17.50	\$ 17.50	\$ 17.50
Vision	\$ 4.58	\$ 4.58	\$ 4.58	\$ 4.58	\$ 4.58	\$ 4.58	\$ 4.58	\$ 4.58
<b>TOTAL EMPLOYEE</b>	<b>\$ 337.58</b>	<b>\$ 371.08</b>	<b>\$ 407.08</b>	<b>\$ 447.58</b>	<b>\$ 492.08</b>	<b>\$ 532.08</b>	<b>\$ 572.08</b>	<b>\$ 626.83</b>
SINGLE RETIREE	\$ 335.08	\$ 368.58	\$ 404.58	\$ 445.08	\$ 489.58	\$ 529.58	\$ 569.58	\$ 624.33
SINGLE COBRA	\$ 341.78	\$ 375.95	\$ 412.67	\$ 453.98	\$ 499.37	\$ 540.17	\$ 580.97	\$ 636.82
SINGLE EXTENDED COBRA	\$ 502.62	\$ 552.87	\$ 606.87	\$ 667.62	\$ 734.37	\$ 794.37	\$ 854.37	\$ 936.50
DEPENDENT MEDICAL Basic Rate	\$ 382.50	\$ 420.00	\$ 465.00	\$ 514.50	\$ 560.00	\$ 620.00	\$ 680.00	\$ 748.00
Dental	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
Vision	\$ 7.12	\$ 7.12	\$ 7.12	\$ 7.12	\$ 7.12	\$ 7.12	\$ 7.12	\$ 7.12
<b>TOTAL DEPENDENT</b>	<b>\$ 414.62</b>	<b>\$ 452.12</b>	<b>\$ 497.12</b>	<b>\$ 546.62</b>	<b>\$ 592.12</b>	<b>\$ 652.12</b>	<b>\$ 712.12</b>	<b>\$ 780.12</b>
BASIC FAMILY RATE	\$ 695.50	\$ 766.50	\$ 847.50	\$ 937.50	\$ 1,027.50	\$ 1,127.50	\$ 1,227.50	\$ 1,350.25
Employee Life & Accident	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.50
Family Dental	\$ 42.50	\$ 42.50	\$ 42.50	\$ 42.50	\$ 42.50	\$ 42.50	\$ 42.50	\$ 42.50
Family Vision	\$ 11.70	\$ 11.70	\$ 11.70	\$ 11.70	\$ 11.70	\$ 11.70	\$ 11.70	\$ 11.70
<b>TOTAL FAMILY</b>	<b>\$ 752.20</b>	<b>\$ 823.20</b>	<b>\$ 904.20</b>	<b>\$ 994.20</b>	<b>\$ 1,084.20</b>	<b>\$ 1,184.20</b>	<b>\$ 1,284.20</b>	<b>\$ 1,406.95</b>
TOTAL RETIREE FAMILY	\$ 749.70	\$ 820.70	\$ 901.70	\$ 991.70	\$ 1,081.70	\$ 1,181.70	\$ 1,281.70	\$ 1,404.45
DEPENDENT COBRA	\$ 341.78	\$ 375.95	\$ 412.67	\$ 453.98	\$ 499.37	\$ 540.17	\$ 580.97	\$ 636.82
TOTAL FAMILY COBRA	\$ 764.69	\$ 837.11	\$ 919.73	\$ 1,011.53	\$ 1,103.33	\$ 1,205.33	\$ 1,307.33	\$ 1,432.54
DEPENDENT EXTENDED COBRA	\$ 502.62	\$ 552.87	\$ 606.87	\$ 667.62	\$ 734.37	\$ 794.37	\$ 854.37	\$ 936.50
EXTENDED COBRA FAMILY	\$ 1,124.55	\$ 1,231.05	\$ 1,352.55	\$ 1,487.55	\$ 1,622.55	\$ 1,772.55	\$ 1,922.55	\$ 2,106.68

WEEKLY INCOME:  
OPTION A - \$4.00 or OPTION B - \$6.00

PRESCRIPTION DRUG CARD, DENTAL & VISION COVERAGE  
for ACTIVE ELECTED OFFICIALS ON MEDICARE: \$100.00



## CITY OF TEXARKANA, AR BOARD OF DIRECTORS

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**AGENDA TITLE:** Adopt a Resolution making appointments to various boards and commissions. [City Beautiful Commission; Civil Service Commission; Electric Board of Review; Historic District Commission, and Planning Commission] (CCD)

**AGENDA DATE:** November 4, 2019

**ITEM TYPE:** Ordinance  Resolution  Other : \_\_\_\_\_

**DEPARTMENT:** City Clerk

**PREPARED BY:** Heather Soyars, City Clerk

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**REQUEST:** Make appointments to various boards and commissions.

**EMERGENCY CLAUSE:** N/A

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**SUMMARY:** Make appointments to various boards and commissions.

City Beautiful Commission – Applications submitted by Mary Bryant and Thomas Keefer.

Civil Service Commission – Beverly Webb and Joscyln Wiley terms expired and both want to continue to serve. Applications submitted by Ricky Holder and Tim Johnson.

Electric Board of Review – Thomas Thornsberry and Director Odom’s terms expired, and both want to continue to serve.

Historic District Commission – 2 Vacancies – Asking Board for recommendations.

Planning Commission – Anderson Neal and Randall Hickerson’s terms expired and both want to continue to serve.

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**EXPENSE REQUIRED:** N/A

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**AMOUNT BUDGETED:** N/A

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**APPROPRIATION  
REQUIRED:** N/A

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**RECOMMENDED  
ACTION:** The City Manager and staff recommend approval.

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**EXHIBITS:** Resolutions, Boards and Commissions Member list, and applications.

Board or Commission	Vacancy	Applicant	Notes
<u>City Beautiful Commission</u>		Mary Bryant Thomas Keefer	New applications submitted
<u>Civil Service Commission</u>	2 Positions	Beverly Webb Joselyn Wiley	Both would like to be reappointed
		Ricky Holder Tim Johnson	New applications submitted
<u>Electric Board of Review</u>	2 Positions	Thomas Thornsberry Director Odom	Both would like to be reappointed
<u>Historic District Commission</u>	2 Positions	No applicants	Need Board recommendations
<u>Planning Commission</u>	2 Positions	Anderson Neal Randall Hickerson	Both would like to be reappointed



**RESOLUTION NO. \_\_\_\_\_**

**WHEREAS**, vacancies exist on various boards and commissions listed below; and

**WHEREAS**, the Board of Directors wishes to make appointments to fill the vacant positions;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the City of Texarkana, Arkansas, that the following individuals are hereby appointed to the boards and commissions listed below:

<b><u>Boards or Commissions</u></b>	<b><u>Appointed</u></b>	<b><u>Term</u></b>

**PASSED AND APPROVED** this 4<sup>th</sup> day of November, 2019.

\_\_\_\_\_  
Allen L. Brown, Mayor

**ATTEST:**

\_\_\_\_\_  
Heather Soyars, City Clerk

**APPROVED:**

\_\_\_\_\_  
George Matteson, City Attorney

# CITY BEAUTIFUL COMMISSION

Authorized by Texarkana, Arkansas Resolution No. 5098

	<b>Appointment</b>	<b>Term Date</b>	<b>Term</b>
<b>Nedra Turney</b> 6301 East Broad Street 870-773-4494	Resolution No. – N/A Appointment 10/04/2004	10/04/2004----???	1
<b>Danny Lewis</b> 1 Wade Trail 903-748-9221 (cell-home) 870-773-8800 (work)	Resolution No. 5122 Appointment 10/04/2004	10/04/2004----???	1
<b>Rick Hall</b> 2020 Beech Street 870-772-2262 (home) 870-773-8531 (work)	Resolution No. 5122 Appointment 10/04/2004	10/04/2004----???	1
<b>Mary Warner</b> 801 E. 12 <sup>th</sup> Street 870-216-7233 (home) 870-898-2621 (work)	Resolution No. – N/A Appointment 10/04/2004	10/04/2004----???	1
<b>Wendell Warner</b> 801 E. 12 <sup>th</sup> Street 870-216-7233 (home)	Resolution No. 5668 Appointment 02/06/2012	02/06/2011----???	1
<b>Jeff C. Brown - Chairman</b> 2217 Laurel 903-277-0457 (cell) 903-793-4114	Resolution No. 6061 Appointment 08/05/2013	08/05/2013----???	1
<b>Paula Warren</b> 908 E. 34 <sup>th</sup> Street 870-330-0688 (home) 903-280-5465 (cell)	Resolution No. 6108 Appointment 02/03/2014	02/03/2014----???	1
<b>Peggy Burson</b> 1 Lambeth Place 903-748-8978	Resolution No. 6124 Appointment 03/03/2014	03/03/2014----???	1
<b>Clinton Thomas</b> 5 Webber Street 870-774-0505 (home)	Resolution No. 6227 Appointment 11/17/2014	11/17/2014----???	1

# CITY OF TEXARKANA, ARKANSAS

## Application for Appointment to Citizen Advisory Board or Commission

(Please type or print clearly)

### BOARD OR COMMISSION DESIRED (Please apply for one (1) board or commission per application.)

<input type="checkbox"/> Advertising & Promotion Commission	<input type="checkbox"/> Historical District Commission
<input type="checkbox"/> Airport Authority	<input type="checkbox"/> Library Board
<input checked="" type="checkbox"/> City Beautiful Commission	<input type="checkbox"/> Municipal Auditorium Project Advisory Commission
<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Planning Commission
<input type="checkbox"/> Civil Service Commission	<input type="checkbox"/> Plumbing Review Board
<input type="checkbox"/> Electrical Review Board	<input type="checkbox"/> SWAWIB—Southwest Arkansas Workforce Investment Board
<input type="checkbox"/> Heating & Air Conditioning Board of Review	<input type="checkbox"/> Other: _____

Name: Mary Bryant Home Phone: 903 701 3981

Address: 1823 Belch St Tex AR Texarkana Resident  Yes  No 31 Years

E-Mail Address: Mbry70159@aol.com Miller Co. Voter Registration No. \_\_\_\_\_

Employer: RETIRED 36 yrs Education Work Phone: \_\_\_\_\_

Position: TEACHER

Education: College: MSE Henderson SU High School: Calhoun High

Special knowledge or past experience qualifying you for this appointment: (Please feel free to attach resume):  
Upon retirement, I have felt the need to give back to the community.

Other relevant information (civic activities, memberships, etc.):  
Active member of PTO

References: List the name and phone number of at least one Texarkana resident as a reference, especially any City staff, City Council, or current Committee members who may be contacted on your behalf.  
Name: Jeff Brown Phone Number: 903 277 0457

Interest: Explain why you are interested in being appointed to this board or commission.  
Taking pride in ones community - in any way, large or small, bolsters others to do the same.

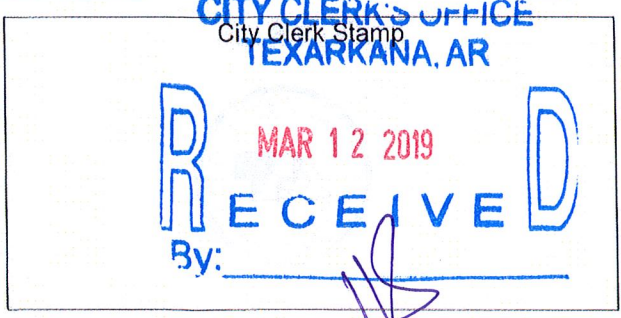
Experience: Indicate what meeting(s) you have attended of the committee for which you wish to be considered.  
In past years I have attended city board meetings where I had vested interest in agenda points.

Number of Texarkana, Arkansas Board of Directors Meetings you have attended in the past 12 months: \_\_\_\_\_

Please read the statement below and sign your name to indicate your understanding.  
**I UNDERSTAND MY ATTENDANCE WILL BE REQUIRED AT ALL COMMITTEE MEETINGS AND THE INFORMATION PROVIDED ABOVE IS TRUE AND CORRECT.**

Signature of Applicant: Mary Bryant Date Submitted: \_\_\_\_\_

Return completed application to:  
Heather Soyars, City Clerk  
216 Walnut Street (or)  
P O Box 2711  
Texarkana TX 75504-2711  
Phone 870-779-4995 or Fax 870-774-3170



# CITY OF TEXARKANA, ARKANSAS

## Application for Appointment to Citizen Advisory Board or Commission

(Please type or print clearly)

**BOARD OR COMMISSION DESIRED** (Please apply for one (1) board or commission per application.)

- Advertising & Promotion Commission
- Airport Authority
- City Beautiful Commission
- Board of Adjustment
- Civil Service Commission
- Electrical Review Board
- Heating & Air Conditioning Board of Review

- Historical District Commission
- Library Board
- Municipal Auditorium Project Advisory Commission
- Planning Commission
- Plumbing Review Board
- SWAWIB—Southwest Arkansas Workforce Investment Board
- Other: \_\_\_\_\_

Name: THOMAS E. KEEFER <sup>CELL</sup> Home Phone: 903-949-9769

Address: 1007 LOCUST ST Texarkana Resident  Yes  No 40 Years

E-Mail Address: DADDIEK58@GMAIL.COM Miller Co. Voter Registration No.? \_\_\_\_\_

Employer: RETIRED / DISABLED Work Phone: N/A

Position: N/A FORMER CERTIFIED SURGICAL TECHNOLOGIST + TRANSPLANT COORDINATOR

Education: ETSU-T  
College: PERCIVING BACHELORS DEGREE High School: LIBERTY-EMAH

Special knowledge or past experience qualifying you for this appointment: (Please feel free to attach resume):  
AVED GARDNER + WORKED AT NURSERY FOR YEAR TENDING PLANTS

Other relevant information (civic activities, memberships, etc.):  
FORMER JAZZIE C. ST. + CPTC

References: List the name and phone number of at least one Texarkana resident as a reference, especially any City staff, City Council, or current Committee members who may be contacted on your behalf.

Name: JEFF BROWN Phone Number: 903-277-0457

Interest: Explain why you are interested in being appointed to this board or commission.  
TEXARKANA NEEDS ACTIVE GROUP TO KEEP CITY CLEAN AND LOOKING ITS BEST

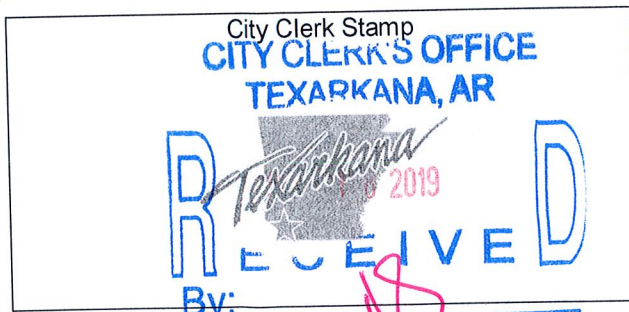
Experience: Indicate what meeting(s) you have attended of the committee for which you wish to be considered.  
NONE YET BUT DID PLANT GLADS + DAY LILIES ON TWO STATE LEVEE ISLANDS

Number of Texarkana, Arkansas Board of Directors Meetings you have attended in the past 12 months: \_\_\_\_\_

Please read the statement below and sign your name to indicate your understanding.  
**I UNDERSTAND MY ATTENDANCE WILL BE REQUIRED AT ALL COMMITTEE MEETINGS AND THE INFORMATION PROVIDED ABOVE IS TRUE AND CORRECT.**

Signature of Applicant: Thomas Keef Date Submitted: 9-13-2019

Return completed application to:  
Heather Soyars, City Clerk  
216 Walnut Street (or)  
P O Box 2711  
Texarkana TX 75504-2711  
Phone 870-779-4995 or Fax 870-774-3170



Please Note: This application will be on file for one (1) year.

# CIVIL SERVICE COMMISSION

Authorized by A.C.A. 14-50-101--102 and A.C.A. 14-50-201--211  
6 – YEAR TERMS

	<b>Appointment</b>	<b>Term Date</b>	<b>Term</b>	<b>Ward</b>
<b>Beverly Jack Webb</b> 7 Colonial 903-293-2585 870-772-7341	Resolution No. 5996 Appointment 03/18/2013	04/00/2013----2019	1	5
<b>Joselyn Jones Wiley</b> 6109 Castle Oak Drive 903-278-7411	Resolution No. 6042 Appointment 5/06/2013	04/00/2013----2019	1	6
<b>Pete Cheatham</b> 1507 Ray Street 870-330-4563	Resolution No. 6276 Appointment 04/06/2015	04/00/2015----2021	1	3
<b>Glen Greenwell</b> 7 Trendy Ridge 87-774-2885	Resolution No. 2017-17 Appointment 4/3/2017	04/00/2017----2023	1	6
<b>Matt Keil</b> 6515 Wuthering Heights 870-772-4113 903-277-0550	Resolution No. 2017-17 Appointment 4/3/2017	04/00/2017----2023	2	6

# CITY OF TEXARKANA, ARKANSAS

## Application for Appointment to Citizen Advisory Board or Commission

(Please type or print clearly)

### BOARD OR COMMISSION DESIRED (Please apply for one (1) board or commission per application.)

- |   |   |
|---|---|
| <input type="checkbox"/> Advertising & Promotion Commission         | <input type="checkbox"/> Historical District Commission                       |
| <input type="checkbox"/> Airport Authority                          | <input type="checkbox"/> Library Board  |
| <input type="checkbox"/> City Beautiful Commission                  | <input type="checkbox"/> Municipal Auditorium Project Advisory Commission     |
| <input type="checkbox"/> Board of Adjustment                        | <input type="checkbox"/> Planning Commission                                  |
| <input checked="" type="checkbox"/> Civil Service Commission        | <input type="checkbox"/> Plumbing Review Board                                |
| <input type="checkbox"/> Electrical Review Board                    | <input type="checkbox"/> SWAWIB—Southwest Arkansas Workforce Investment Board |
| <input type="checkbox"/> Heating & Air Conditioning Board of Review | <input type="checkbox"/> Other:   |

Name: Joselyn Jones Wiley Home Phone: 903-278-7411

Address: 6109 Castle Oak Dr Texarkana Resident  Yes  No 21 Years

E-Mail Address: joselyn.wiley@hpsdistrict.org Miller Co. Voter Registration No. \_\_\_\_\_

Employer: Hope Public Schools Work Phone: \_\_\_\_\_

Position: Principal

Education: College: ATM Texarkana, UCA High School: Conway High School

Special knowledge or past experience qualifying you for this appointment: (Please feel free to attach resume):  
\_\_\_\_\_  
\_\_\_\_\_

Other relevant information (civic activities, memberships, etc.):  
\_\_\_\_\_  
\_\_\_\_\_

References: List the name and phone number of at least one Texarkana resident as a reference, especially any City staff, City Council, or current Committee members who may be contacted on your behalf.

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Interest: Explain why you are interested in being appointed to this board or commission.  
\_\_\_\_\_  
\_\_\_\_\_

Experience: Indicate what meeting(s) you have attended of the committee for which you wish to be considered.  
\_\_\_\_\_  
\_\_\_\_\_

Number of Texarkana, Arkansas Board of Directors Meetings you have attended in the past 12 months: \_\_\_\_\_

Please read the statement below and sign your name to indicate your understanding.  
**I UNDERSTAND MY ATTENDANCE WILL BE REQUIRED AT ALL COMMITTEE MEETINGS AND THE INFORMATION PROVIDED ABOVE IS TRUE AND CORRECT.**

Signature of Applicant: Joselyn Wiley Date Submitted: 5/13/19



Return completed application to:  
Heather Soyars, City Clerk  
216 Walnut Street (or)  
P O Box 2711  
Texarkana TX 75504-2711  
Phone 870-779-4995 or Fax 870-774-3170

Please Note: This application will be on file for one (1) year.

# Joselyn Jones Wiley

Principal, Yerger Middle School  
Hope Public Schools  
903-278-7411  
josclyn.wiley@hpsdistrict.org

*“...brings passion to our students on a daily basis...meets students where they are and ensures that they grow...her ability to help people improve is amazing!”*

Carla Narlesky  
School Improvement Specialist,  
Hope Public Schools

*“...remarkably energetic and enthusiastic administrator...very knowledgeable about special education resources...concerned about student achievement and advancement...”*

Christie Murray-Alcorn  
Special Education Department  
Chair

## ***Professional Profile***

★ ***Offering 18 years of Achievement in Developing Productive Student-Focused Environments to Maximize Learning Experiences for all students.***

Dedicated, resourceful professional with proven ability to: create and monitor policies and practices that promote a safe learning environment; ensure a school culture that encourages continuous improvements for teachers and students; develop an environment that encourages open communications with colleagues, students and the community; and mentor educators in the creation and implementation of class instruction, lesson plans, and student assessment.

- Holds a Master's of Education and Bachelor of Science in Elementary Education
- Experienced in Educational Leadership, Special Education, Section 504, Dyslexia & English Language Learners
- Dedicated to promoting and encouraging imagination, fostering a strong belief system and perpetuating student success.

## ***Education and Certifications***

- **Master of Education**  
Texas A&M University, Texarkana 2001
- **Bachelor of Science in Elementary Education**  
University of Central Arkansas 1997
- **Arkansas Building Principal Certificate, PK-12**
- **Arkansas Elementary Certificate, 1-6**
- **Arkansas Middle Childhood, All Core Subjects, 4-8**
- **Texas Principal Certificate**
- **Texas Elementary Self-Contained Certificate**
- **Texas Elementary Social Studies Certificate**

## ***Leadership Experience***

- Building principal at Yerger Middle School, Grades 7-8
- Experience with Indistar, ASCIP Report Writing

*“...passionate about Special Education and providing a quality education for ALL students...willingness to share ideas and knowledge with others...”*

Michelle Oubre  
Educational Diagnostician  
Texarkana ISD

*“...ability to inspire students and share a love of scholarship that fosters a successful school environment. ...genuinely involved in learning about college readiness standards and post-secondary education.”*

Stephanie Casteel  
College and Career Readiness  
Texas High School

- Middle School ALE Principal
- Experience with EdReflect and Bloomboard, Equitable Access District.
- Dedicated to effective customer service.
- Ability to communicate and promote expectations for high-level performance for both staff and students.
- Ability to articulate clear directions for both staff and students.
- Develop budgets based upon documented program needs, personnel and other fiscal needs; maintain fiscal control.
- Serve as a liaison to identify appropriate accommodations for student success in post-secondary options.
- Facilitate communication between school and families regarding Special Education students in transition to post-secondary placements.
- Disseminate information for parents and students in the area of graduation plans, transcript reviews and credit acquisition.
- Ensure FERPA/HIPAA confidentiality requirements are met.
- Developed a systematic procedure for monitoring compliance with Section 504 and Special Education.
- Plan, coordinate and execute orientations.
- Promote a climate of diversity acceptance using the Kids at Hope Model.
- Plan and provide professional development for teachers using wide variety of teaching materials, motivational and implementation strategies to engage students in active learning.
- Developed poverty training module for teachers new to Texarkana Independent School District.
- Provide leadership with challenges facing the profession.
- Ensure that school rules are uniformly observed.
- Provide quality district staff development in the area of Special Education and Inclusion.
- Educate staff on the district approved SEAS programs (Special Education Automation Software).
- Monitor campus compliance with federal and state guidelines for Special Education referrals, initial placements, re-evaluations, programming, state testing.
- Monitor campus compliance with federal and state guidelines for Section 504 referrals, initial placements, re-evaluations,



programming, state testing.

- Monitor campus compliance with federal and state guidelines for English Language Learner referrals, initial placements, re-evaluations, programming, state testing.
- Coordinate and chair yearly IEP meetings.
- Monitor all high school students placed at TILC (Therapeutic Intervention Learning Center) to include testing, curriculum, attendance, counseling services and graduation.
- Manage academic/social performance and progress of students placed in residential facilities, foster homes and detention facilities.
- Partner with related service providers and monitor compliance with IEP goals and objectives.
- Demonstrate awareness of school/community needs.
- Manage and facilitate all IEP Meetings.
- Incorporate learning modality principles into classroom and individual instruction.
- Conduct TESS evaluations annually.
- Manage the implementation of Inclusion Program.
- Plan and chair Student Intervention Team meetings.
- Plan and chair Section 504 annual meetings.
- Chair and facilitate attendance committee meetings for Special Education students.

### *Employment*

- **Principal, Yerger Middle School, Hope Public Schools**  
2016-present
- **Assistant Principal, Texarkana Independent School District,**  
2001-2016
  - Texas High School, Assistant Principal for 9<sup>th</sup> Grade
  - Texas High School, Assistant Principal for Special Populations
- **Teacher, Texarkana Independent School District,** 1998-2001
  - Dunbar Elementary (2<sup>nd</sup> and 4<sup>th</sup> grade)
  - Kennedy Elementary (Administrative Intern)
- **Teacher, Pulaski County Special School District,** 1998

### *Community Involvement and Personal Affiliations*

- **University of Central Arkansas; Foundation Board of Directors, Chair, 2012-2020**
- **Civil Service Commission; Texarkana, Arkansas, 2013-2019**
- **Kiwanis Club, Hope, Arkansas, 2017-present**
- **Texarkana Resources Board of Directors, 2014-present**
- **Leadership Texarkana Graduate, 2008**
- **Supervisory Committee, TexAR Federal Credit Union, 2019-present**
- **Alpha Kappa Alpha Sorority, Inc.**
  - Top Scholarship Fund Raiser for 5 consecutive years
  - Served with the Komen Race for the Cure Team
  - Mentored in AKA Youth Program
  - Served as Chairman of Mother's Day Brunch Committee
  - Committee member of AKA Annual Scholarship Dance
  - Salvation Army Initiative
- **Special Olympics**
  - Planned and organized regional event with Bowie and Cass County Schools
- **Lonoke Baptist Church**
  - Deaconess
  - Christian Education Co-Chair,
  - Planned and taught PreK Vacation Bible School

### *References*

#### **Shelley Mehl**

University of Central Arkansas  
Associate Vice President  
501-450-5266

#### **Carla Narlesky**

Hope Public Schools  
School Improvement Specialist  
501-366-9521

#### **Christie Alcorn**

Texarkana Independent School District  
Special Education Department Chair  
817-296-4677

#### **Heather McNeil**

Premier High School of Texarkana  
Principal

903-691-9900

**Bobby Hart**

Hope Public Schools

Superintendent

870-722-2700

# CITY OF TEXARKANA, ARKANSAS

## Application for Appointment to Citizen Advisory Board or Commission

(Please type or print clearly)

**BOARD OR COMMISSION DESIRED** (Please apply for one (1) board or commission per application.)

<input type="checkbox"/> Advertising & Promotion Commission	<input type="checkbox"/> Historical District Commission
<input type="checkbox"/> Airport Authority	<input type="checkbox"/> Library Board
<input type="checkbox"/> City Beautiful Commission	<input type="checkbox"/> Municipal Auditorium Project Advisory Commission
<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Planning Commission
<input checked="" type="checkbox"/> Civil Service Commission	<input type="checkbox"/> Plumbing Review Board
<input type="checkbox"/> Electrical Review Board	<input type="checkbox"/> SWAWIB—Southwest Arkansas Workforce Investment Board
<input type="checkbox"/> Heating & Air Conditioning Board of Review	<input type="checkbox"/> Other:

Name: Beverly Jack Webb Home Phone: 903-293-2585

Address: 7 Colonial Tex, AR Texarkana Resident  Yes  No 28 Years

E-Mail Address: bjackwebb@yahoo.com Miller Co. Voter Registration No. 1808622

Employer: Texarkana AR Schools Work Phone: 870-772-7341

Position: Guidance Counselor

Education: Master of Science, Master of Education  
College: SAU, Texas A+M University High School: Bradley High School

Special knowledge or past experience qualifying you for this appointment: (Please feel free to attach resume):  
See resume

Other relevant information (civic activities, memberships, etc.):  
See resume

References: List the name and phone number of at least one Texarkana resident as a reference, especially any City staff, City Council, or current Committee members who may be contacted on your behalf.

Name: N Wayne Smith Mayor Phone Number: 903 748-7432

Interest: Explain why you are interested in being appointed to this board or commission.  
To continue the fairness of appointments of persons based on their fitness as determined by the open and competitive examinations, rather than personal preference or political considerations.

Experience: Indicate what meeting(s) you have attended of the committee for which you wish to be considered.  
None

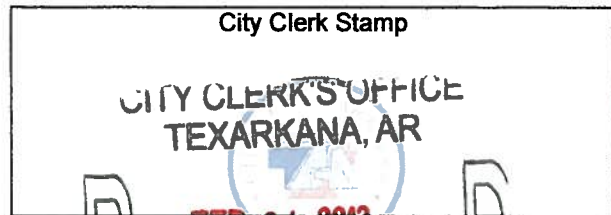
Number of Texarkana, Arkansas Board of Directors Meetings you have attended in the past 12 months: None

Please read the statement below and sign your name to indicate your understanding.

**I UNDERSTAND MY ATTENDANCE WILL BE REQUIRED AT ALL COMMITTEE MEETINGS AND THE INFORMATION PROVIDED ABOVE IS TRUE AND CORRECT.**

Signature of Applicant: Beverly Jack Webb Date Submitted: February 4, 2013

Return completed application to:  
Patti Scott Grey, City Clerk  
216 Walnut Street (or)  
P O Box 2711  
Texarkana TX 75504-2711  
Phone 870-779-4995 or Fax 870-774-3170



Please Note: This application will be on file for one (1) year.

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By: [Signature]  
LAST REVISED: 06252010

# BEVERLY JACK WEBB



7 Colonial Drive  
Texarkana, Arkansas  
903-293-2585

[beverly.webb@tasd7.net](mailto:beverly.webb@tasd7.net) (work)  
[bjackwebb@yahoo.com](mailto:bjackwebb@yahoo.com) (home)

## Summary of qualifications

A motivator and change agent. Experienced in communicating effectively with all levels of personnel. Able to promote positive relations between school, parents and the community. Demonstrated ability for exercising initiative, and effectively handling multiple tasks. Facilitator of supplemental educational programs, a proven team player, and advocate for children.

## Education

**Southern Arkansas University, Magnolia, AR**  
May 1985, Bachelor of Music in Education

**Texas A&M University, Texarkana, Texas**  
May 2004, Master of Science (School Counseling)  
May 2008, Master of Education (Education Administration)

## Experience

### Music and Art Teacher K-12

Garland Public Schools, Garland , AR 1985-1990  
Saratoga Public Schools, Saratoga, AR 1990-1993  
Texarkana Arkansas School District, Texarkana, AR 1993-2005

- Conduct music/art classes according to rules and regulations established by Board of education
- Develop and maintain an effective music/art educational program for students
- Evaluate student performance and provide feedback and assistance to improve their skills
- Collaborate with school administration to organize musical programs for civic functions and school productions
- Attend educational workshops and professional development to maintain competence

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**School Guidance Counselor K-4**

Texarkana Arkansas School District, Texarkana, AR 2005-present

- Provide individual/group counseling and advisement
- Resolve conflicts, identity development, specific student concerns
- Consultation—working with administrators, teachers, and staff to meet student needs
- Student appraisal—coordinating confidential information for student files
- Conference with parents, provide resources and information on child development
- Provide referrals to appropriate professionals in schools and community
- Program planning—coordinating work of various school personnel, parents, and other interested parties in implementation of the school counseling program
- Developing and implementing career awareness as part of the school counseling curriculum
- Classroom observations on behaviors, relationships and providing feedback to all stakeholders
- Public relations—explain importance of counseling with school staff, parents, students, community members
- Facilitate professional development for early childhood programs
- Attend educational workshops and professional development to maintain professional competence

**Organization Affiliations**

Delta Sigma Theta Sorority, Incorporated  
Las Amigas Social and Civic Club  
Arkansas School Counselor’s Association  
American School Counselor’s Association  
National Education Association  
Arkansas Education Association  
Texarkana Arkansas Education Association  
Former Board Member of SAU Alumni Association

**Service and Achievements**

National Board Certified Teacher (Counseling and Guidance)  
Southwest AR School Counseling Elementary School Counselor of the Year (2013)  
Volunteer, Randy Sam’s Homeless Shelter ( 13 years)  
Writer/Editor for the Texarkana Community Journal  
SAU Music Scholarship  
Miss Black Student’s Association  
Who’s Who Among Students in Colleges and Universities  
Alpha Honor Society

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TEXARKANA, AR

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By: \_\_\_\_\_ Page 2

**References**

Rae Shelia Thigpen  
BSN, RN, MSE, CNOR  
Regional Compliance Officer  
Christus St. Michael Health Care Systems  
#27 Meadowview  
Texarkana, Arkansas 71854  
903-614-6595 870-773-1321

Thelma Forte, Principal  
Union Elementary School  
1701 Lineferry Road  
Texarkana, Arkansas 71854  
870-772-7341

I. Donald Nelson  
Retired Administrator  
SWADC/Director of Head Start Programs  
3902 Sanderson Lane  
Texarkana, Arkansas 71854  
870-772-0282

Reverend Paul E. Keener  
General Manager/CEO of Texarkana Community Journal  
Pastor of Hickory Hill Missionary Baptist Church  
6402 East 9<sup>th</sup> Street  
Texarkana, Arkansas 71854  
903-276-0978

CITY CLERK'S OFFICE  
TEXARKANA, AR

R FEB 04 2013 D  
By:  REQUISITIVE Page 3

# CITY OF TEXARKANA, ARKANSAS

## Application for Appointment to Citizen Advisory Board or Commission

(Please type or print clearly)

BOARD OR COMMISSION DESIRED (Please apply for one (1) board or commission per application.)

<input type="checkbox"/> Advertising & Promotion Commission	<input type="checkbox"/> Historical District Commission
<input type="checkbox"/> Airport Authority	<input type="checkbox"/> Library Board
<input type="checkbox"/> City Beautiful Commission	<input type="checkbox"/> Municipal Auditorium Project Advisory Commission
<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Planning Commission
<input checked="" type="checkbox"/> Civil Service Commission	<input type="checkbox"/> Plumbing Review Board
<input type="checkbox"/> Electrical Review Board	<input type="checkbox"/> SWAWIB-Southwest Arkansas Workforce Investment Board
<input type="checkbox"/> Heating & Air Conditioning Board of Review	<input type="checkbox"/> Other: _____

Name: Ricky Holder Home Phone: 903-826-4215

Address: 12 Downing Dr Texarkana Resident  Yes  No 5 Years

E-Mail Address: captr731@yahoo.com Miller Co. Voter Registration No. 1802726

Employer: Texarkana TX-Retired Work Phone: \_\_\_\_\_

Position: Captain / Fire Dept

Education: College: ETSU - Bach. Bus. Admin High School: Arkansas High

Special knowledge or past experience qualifying you for this appointment: (Please feel free to attach resume):  
With work experience in both police (TAPD 75-78) + Fire (TIFD 93-2013) I believe I have a better understanding of work environment + civil service law than most citizens.

Other relevant information (civic activities, memberships, etc.):  
Active member of Central Bop. Church

References: List the name and phone number of at least one Texarkana resident as a reference, especially any City staff, City Council, or current Committee members who may be contacted on your behalf.

Name: Barbara Miner Phone Number: 903-277-0976

Interest: Explain why you are interested in being appointed to this board or commission.  
To continue to serve my community after my retirement.

Experience: Indicate what meeting(s) you have attended of the committee for which you wish to be considered.  
None

Number of Texarkana, Arkansas Board of Directors Meetings you have attended in the past 12 months: 4

Please read the statement below and sign your name to indicate your understanding.  
I UNDERSTAND MY ATTENDANCE WILL BE REQUIRED AT ALL COMMITTEE MEETINGS AND THE INFORMATION PROVIDED ABOVE IS TRUE AND CORRECT.

Signature of Applicant: [Signature] Date Submitted: 3/5/19

Return completed application to:  
Heather Soyars, City Clerk  
216 Walnut Street (or)  
P O Box 2711  
Texarkana TX 75504-2711  
Phone 870-779-4995 or Fax 870-774-3170

City Clerk Stamp

CITY CLERK'S OFFICE  
TEXARKANA, AR

MAR 05 2019

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By: \_\_\_\_\_ LAST REVISED: 06252010



# CITY OF TEXARKANA, ARKANSAS

## Application for Appointment to Citizen Advisory Board or Commission

(Please type or print clearly)

### BOARD OR COMMISSION DESIRED (Please apply for one (1) board or commission per application.)

<input type="checkbox"/> Advertising & Promotion Commission	<input type="checkbox"/> Historical District Commission
<input type="checkbox"/> Airport Authority	<input type="checkbox"/> Library Board
<input type="checkbox"/> City Beautiful Commission	<input type="checkbox"/> Municipal Auditorium Project Advisory Commission
<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Planning Commission
<input checked="" type="checkbox"/> Civil Service Commission	<input type="checkbox"/> Plumbing Review Board
<input type="checkbox"/> Electrical Review Board	<input type="checkbox"/> SWAWIB—Southwest Arkansas Workforce Investment Board
<input type="checkbox"/> Heating & Air Conditioning Board of Review	<input type="checkbox"/> Other: _____

Name: Tim Johnson Home Phone: 903-701-2095

Address: 1520 Pecan Street Texarkana Resident  Yes  No 16 Years

E-Mail Address: timjohnson@qcho.com Miller Co. Voter Registration No. \_\_\_\_\_

Employer: Retired Work Phone: N/A

Position: \_\_\_\_\_

Education:  
College: Texas A&M Univ - Texarkana High School: Jessieville High School

Special knowledge or past experience qualifying you for this appointment:  
BAAS, MS  
SERVED ON BOARD OF DIRECTORS CITY OF TEXARKANA, AR 4 yrs

Other relevant information (civic activities, memberships, etc.):  
\_\_\_\_\_  
\_\_\_\_\_

Special knowledge or past experience qualifying you for this appointment (Please feel free to attach resume):  
\_\_\_\_\_  
\_\_\_\_\_

References: List the name and phone number of at least one Texarkana resident as a reference, especially any City staff, City Council, or current Committee members who may be contacted on your behalf.

Name: Linda TETERS Phone Number: 903-278-8828

Interest: Explain why you are interested in being appointed to this board or commission.  
I desire to give back to my community through civic service

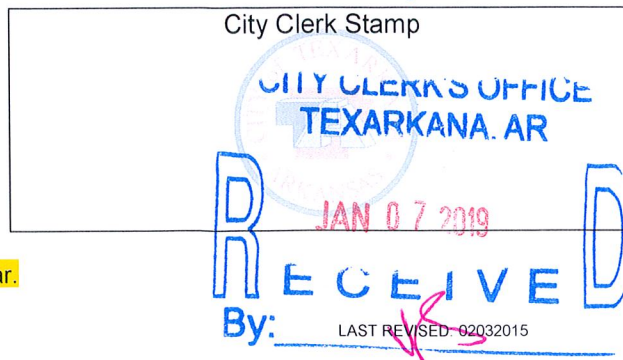
Experience: Indicate what meeting(s) you have attended of the committee for which you wish to be considered.  
\_\_\_\_\_

Number of Texarkana, Arkansas Board of Directors Meetings you have attended in the past 12 months: 24+

Please read the statement below and sign your name to indicate your understanding.  
**I UNDERSTAND MY ATTENDANCE WILL BE REQUIRED AT ALL COMMITTEE MEETINGS AND THE INFORMATION PROVIDED ABOVE IS TRUE AND CORRECT.**

Signature of Applicant: [Signature] Date Submitted: 1/2/19

Return completed application to:  
Heather Soyars, City Clerk  
216 Walnut Street (or)  
P O Box 2711  
Texarkana TX 75504-2711  
Phone 870-779-4995 or Fax 870-774-3170



Please Note: This application will be on file for one (1) year.

# Electric Board of Review

Authorized by Texarkana, Arkansas Code Sec.7-133  
2 Year Terms

	Appointment	Term Date	Term	Ward
		03/06/2016----2018		N/A
<b>SWEPCO Representative</b>				
<b>Thomas Thornsberry</b> Electrical Contractor 352 Meadowridge Circle 870-772-9085 903-748-4886	Resolution No. 2017-17 Reappointment 04/03/2017	03/06/2017----2019	2	3
<b>Director Travis Odom</b> City Hall	Resolution No. 2018-21 Reappointment 05/21/2018	03/06/2019 <span style="color: red;">*Note: only a 1-year term</span>	3	4
<b>Wade Williamson</b> 36 Meadows Road 870-773-0033	Resolution No. 2018-44 12/04/2018	For Roger Douglas unexpired term 03/06/2018-----2020	1	N/A
<b>Roger Douglas</b> City Hall	Resolution No. 2018-44 12/4/2018	Term of Employment Former member of committee at large	N/A	N/A

# CITY OF TEXARKANA, ARKANSAS

## Application for Appointment to Citizen Advisory Board or Commission

(Please type or print clearly)

**BOARD OR COMMISSION DESIRED** (Please apply for one (1) board or commission per application.)

<input type="checkbox"/> Advertising & Promotion Commission	<input type="checkbox"/> Historical District Commission
<input type="checkbox"/> Airport Authority	<input type="checkbox"/> Library Board
<input type="checkbox"/> City Beautiful Commission	<input type="checkbox"/> Municipal Auditorium Project Advisory Commission
<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Planning Commission
<input type="checkbox"/> Civil Service Commission	<input type="checkbox"/> Plumbing Review Board
<input checked="" type="checkbox"/> Electrical Review Board	<input type="checkbox"/> SWAWIB—Southwest Arkansas Workforce Investment Board
<input type="checkbox"/> Heating & Air Conditioning Board of Review	<input type="checkbox"/> Other: _____

Name: Thomas Thornsberry Home Phone: 870-772-9085

Address: 352 Meadowridge Circle Texarkana Resident  Yes  No 11 Years

E-Mail Address: IEISERVICE@AOL.COM Miller Co. Voter Registration No. \_\_\_\_\_

Employer: Integrity Electrical Work Phone: 903-748-4886

Position: Owner

Education: College: B.S. High School: \_\_\_\_\_

Special knowledge or past experience qualifying you for this appointment: (Please feel free to attach resume):  
Master Electrician

Other relevant information (civic activities, memberships, etc.):  
\_\_\_\_\_  
\_\_\_\_\_

References: List the name and phone number of at least one Texarkana resident as a reference, especially any City staff, City Council, or current Committee members who may be contacted on your behalf.

Name: Larry Harshbarger Phone Number: 870 779-4979

Interest: Explain why you are interested in being appointed to this board or commission.

To help serve the electricians and public works department

Experience: Indicate what meeting(s) you have attended of the committee for which you wish to be considered.  
\_\_\_\_\_  
\_\_\_\_\_

Number of Texarkana, Arkansas Board of Directors Meetings you have attended in the past 12 months: 0

Please read the statement below and sign your name to indicate your understanding.

**I UNDERSTAND MY ATTENDANCE WILL BE REQUIRED AT ALL COMMITTEE MEETINGS AND THE INFORMATION PROVIDED ABOVE IS TRUE AND CORRECT.**

Signature of Applicant: [Signature] Date Submitted: 7/13/13

Return completed application to:  
Patti Scott Grey, City Clerk  
216 Walnut Street (or)  
P O Box 2711  
Texarkana TX 75504-2711  
Phone 870-779-4995 or Fax 870-774-3170

City Clerk Stamp

CITY CLERK'S OFFICE  
TEXARKANA, AR

JUL 22 2013

Please Note: This application will be on file for one (1) year.

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By: [Signature]

# HISTORIC DISTRICT COMMISSION

Authorized by A.C.A. 14-172-201----212, and Texarkana Code 19-31----65  
3 – YEAR TERMS

	<b>Appointment</b>	<b>Term Date</b>	<b>Term</b>	<b>Ward</b>
<b>Vacancy –</b>		<b>2018---</b>		
<b>Vacancy -</b>		<b>2019---</b>		
<b>Beverly J. Rowe, Ph.D.</b> 120 Olive St P.O Box 1815 903-748-1235 (home) 903-838-4541x3378 (work)	Resolution No. 2017-10 Reappointment 02/06/2017	01/17/2017----2020	4	2
<b>Doris Davis</b> 2102 Laurel St. 870-772-2524 90-280-1571	Resolution No. 2017-10 Reappointment 02/06/2017	01/17/2017----2020	2	4
<b>James Gibbs</b> 1321 Pecan St. 903-244-8840 Jkgibbs1321@yahoo.com	Resolution No. 2018-4 Reappointment 01/18/2018	01/17/2018----2021	2	3
<b>Danny R. Gordon</b> 804 East 12 <sup>th</sup> St. 870-773-2746 (home)	Resolution No. 2018-4 Appointment 01/18/2018	01/17/2018----2021	2	3
<b>David Jones</b> 39 Brookside Dr. 903-277-5550 (home) 870-774-3333 (work)	Resolution No. 2019-7 Reappointment 01/22/2019	01/17/2019----2022	3	1
<b>Mary Beck</b> <b>City Planner</b> HDC Ex-Officio 870-779-4971 (work)		Term of Employment		

# PLANNING COMMISSION

Authorized by A.C.A. 14-56-404----408, and Texarkana, Arkansas Code 19-16----19  
3 – YEAR TERMS

	<b>Appointment</b>	<b>Term Date</b>	<b>Term</b>	<b>Ward</b>
<b>Anderson Neal, Jr.</b> 59 Meadowview 870-772-5860 <a href="mailto:an8613@gmail.com">an8613@gmail.com</a>	Resolution No. 2018-44 12/04/2018	For Thomas Scott’s unexpired term 05/06/2016----2019	1	5
<b>Randall R. Hickerson, DDS</b> 2805 Forest 870-773-1603 home 903-748-1603 cell <a href="mailto:phickerson@valornet.com">phickerson@valornet.com</a>	Resolution No. 2017-10 Reappointment 02/06/2017	05/06/2016----2019	2	1
<b>Clyde “Boots” Thomas</b> 5807 Deerwood Drive 870-773-6919 home 903-748-9535 cell <a href="mailto:bootst@cableone.net">bootst@cableone.net</a>	Resolution No. 2017-23 Reappointment 05/15/2017	05/06/2017----2020	5	6
<b>Bertha Dunn - Chair</b> 2704 East 15 <sup>th</sup> Street 870-773-8287 home 903-277-8763 cell <a href="mailto:berthacallahan@windstream.net">berthacallahan@windstream.net</a>	Resolution No. 2017-23 Reappointment 05/15/2017	05/06/2017----2020	3	3
<b>Adger Smith – Vice Chair</b> 308 Meadows Road 903-824-4924 <a href="mailto:Adgersperf@aol.com">Adgersperf@aol.com</a>	Resolution No. 2018-4 Reappointment 01/18/2018	05/06/2017----2020	2	3
<b>George Coker</b> 1201 Forest Acres Circle 870-779-0203 home 903-826-5240 cell <a href="mailto:geonancoker@windstream.net">geonancoker@windstream.net</a>	Resolution No. 2018-21 Reappointment 05/21/2018	05/06/2018----2021	5	1
<b>Jason Dupree</b> 416 Meadows Road 870-774-1925 home 903-838-8574 work <a href="mailto:jdupr21@aol.com">jdupr21@aol.com</a>	Resolution No. 2018-21 Reappointment 05/21/2018	05/06/2018----2021	4	3

CITY OF TEXARKANA, ARKANSAS

Application for Appointment to Citizen Advisory Board or Commission  
(Please type or print clearly)

JUN 25 2018

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BOARD OR COMMISSION DESIRED (Please apply for one (1) board or commission per application)

- Advertising & Promotion Commission
- Airport Authority
- City Beautiful Commission
- Board of Adjustment
- Civil Service Commission
- Electrical Review Board
- Heating & Air Conditioning Board of Review

- Historical District Commission
- Library Board
- Municipal Auditorium Project Advisory Commission
- Planning Commission
- Plumbing Review Board
- SWAWIB-Southwest Arkansas Workforce Investment Board
- Other:

Name: Anderson Neal Jr Home Phone: 870-772-5860

Address: 59 Meadowview, Texarkana, AR 71854 Texarkana Resident  Yes  No 31 Years

E-Mail Address: an8613@gmail.com Miller Co. Voter Registration No. 1812386

Employer: Retired; USDA Washington DC Work Phone: \_\_\_\_\_

Position: Deputy Director, Retired Lt Col 108th FW Maintenance Group/CC

Education: \_\_\_\_\_ College: BS, Arkansas State, Jonesboro AR High School: Augusta, High School

Special knowledge or past experience qualifying you for this appointment: (Please feel free to attach resume):

31.5 years of Federal govt Employment dealing with local, state and national issues affecting Natural Resource, Rural Development, Economic and public Policy issues. 31 years of Leadership USAF, Arkansas Air National Guard.

Other relevant information (civic activities, memberships, etc.):

Past Member Texarkana Economic Development board, SWAR Development Council, Lions Club, Life Member ASU Alumni, NAACP Red Cross, Salvation Army, USAF National Guard Officers Assoc., Employer Support of the Guard Reserve.

References: List the name and phone number of at least one Texarkana resident as a reference, especially any City staff, City Council, or current Committee members who may be contacted on your behalf.

Name: Ermer Pondexter Phone Number: 903-244-9353

Interest: Explain why you are interested in being appointed to this board or commission.

I am interested in promoting increased tourism and economic development for the City of Texarkana and the Metropolitan Area.

Experience: Indicate what meeting(s) you have attended of the committee for which you wish to be considered.

None

Number of Texarkana, Arkansas Board of Directors Meetings you have attended in the past 12 months: 2

Please read the statement below and sign your name to indicate your understanding.  
I UNDERSTAND MY ATTENDANCE WILL BE REQUIRED AT ALL COMMITTEE MEETINGS AND THE INFORMATION PROVIDED ABOVE IS TRUE AND CORRECT.

Signature of Applicant: Anderson Neal Jr Date Submitted: 4/24/18

Return completed application to:  
Heather Soyars, City Clerk  
216 Walnut Street (or)  
P O Box 2711  
Texarkana TX 75504-2711  
Phone 870-779-4995 or Fax 870-774-3170

~~City Clerk Stamp  
CITY CLERK'S OFFICE  
TEXARKANA, AR  
APR 24 2018  
RECEIVED  
By: JW~~

*file*

# CITY OF TEXARKANA, ARKANSAS

## Application for Appointment to Citizen Advisory Board or Commission

(Please type or print clearly)

**BOARD OR COMMISSION DESIRED** (Please apply for one (1) board or commission per application.)

- |   |   |
|---|---|
| <input type="checkbox"/> Advertising & Promotion Commission         | <input type="checkbox"/> Historical District Commission                       |
| <input type="checkbox"/> Airport Authority                          | <input type="checkbox"/> Library Board  |
| <input type="checkbox"/> City Beautiful Commission                  | <input type="checkbox"/> Municipal Auditorium Project Advisory Commission     |
| <input type="checkbox"/> Board of Adjustment                        | <input checked="" type="checkbox"/> Planning Commission                       |
| <input type="checkbox"/> Civil Service Commission                   | <input type="checkbox"/> Plumbing Review Board                                |
| <input type="checkbox"/> Electrical Review Board                    | <input type="checkbox"/> SWAWIB-Southwest Arkansas Workforce Investment Board |
| <input type="checkbox"/> Heating & Air Conditioning Board of Review | <input type="checkbox"/> Other:   |

Name: RANDALL R. HICKERSON, DDS Home Phone: 870-773-1603

Address: 2805 FOREST Texarkana Resident  Yes  No \_\_\_\_\_ Years

E-Mail Address: rhickerson@valonnet.com Miller Co. Voter Registration No. \_\_\_\_\_

Employer: SELF - RETIRED Work Phone: \_\_\_\_\_

Position: BE DENTIST

Education: VANDERBILT UNIV., NASHVILLE, T.N. BA

College: UNIV. OF TENN. DENTAL, MEMPHIS High School: ARK HIGH, TEXARKANA AR

Special knowledge or past experience qualifying you for this appointment: (Please feel free to attach resume):

LIFETIME RESIDENT OF TEXARKANA AR

Other relevant information (civic activities, memberships, etc.):

SEE ATTACHED

References: List the name and phone number of at least one Texarkana resident as a reference, especially any City staff, City Council, or current Committee members who may be contacted on your behalf.

Name: N WAYNE SMITH Phone Number: 903 748-7432

Interest: Explain why you are interested in being appointed to this board or commission.

SERVICE TO THE COMMUNITY

Experience: Indicate what meeting(s) you have attended of the committee for which you wish to be considered.

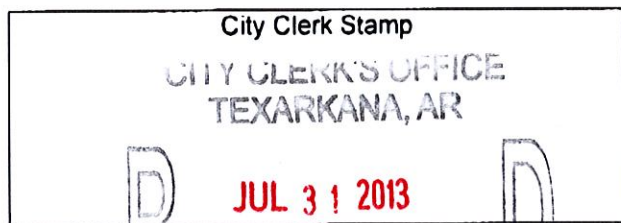
Number of Texarkana, Arkansas Board of Directors Meetings you have attended in the past 12 months: \_\_\_\_\_

Please read the statement below and sign your name to indicate your understanding.

**I UNDERSTAND MY ATTENDANCE WILL BE REQUIRED AT ALL COMMITTEE MEETINGS AND THE INFORMATION PROVIDED ABOVE IS TRUE AND CORRECT.**

Signature of Applicant: Dr. Randall R. Hickerson Date Submitted: 07-31-13

Return completed application to:  
Patti Scott Grey, City Clerk  
216 Walnut Street (or)  
P O Box 2711  
Texarkana TX 75504-2711  
Phone 870-779-4995 or Fax 870-774-3170



RECEIVED  
By: [Signature]

Please Note: This application will be on file for one (1) year.

JUL 31 2013 00:33 FROM: HICKERSON 1010 113 0433 10:11:31 AM 1.4

**Randall Ray Hickerson, DDS**  
**2805 Forest Avenue**  
**Texarkana, AR 71854**  
**870-773-1603 Home**  
**903-748-1603 Cell**

**Employment**

**October 1977-December 2012, General dentist, solo practice**  
**Randall R. Hickerson, DDS, Texarkana, AR**  
**Licensed to practice dentistry in Arkansas and Texas**

**Active association memberships**

**American Dental Association**  
**Arkansas State Dental Association**  
**Southwest Arkansas Dental Association (past president)**

**Education**

**1968 Arkansas High School, Texarkana, AR**  
**1972 Vanderbilt University, Nashville, TN, BA**  
**1975 University of Tennessee College of Dentistry, Memphis, TN, DDS**

**Military Experience**

**1975-1977 United States Army Dental Corps, Leesville, La, honorable discharge**

**Elected and Appointed Positions Held**

**1980-2000, Selective Service System Board, appointed by President Reagan**  
**1984-1990, Elected to two terms on the Texarkana, Arkansas Board of Education**  
**2001-2007, Commissioner, Little Rock War Memorial Stadium, appointed by Governor Mike Huckabee**

**Community Activities**

**1996-present, Board of Directors and past Chairman of the Southwest Arkansas Mental Health Center**  
**Active member of Texarkana Chamber of Commerce**  
**Past President of Texarkana Oaklawn Rotary**  
**Past board member of the Texarkana, AR Baseball Association**  
**Past coach of Dixie and American Legion Baseball teams**

**Personal Information**

**DOB January 28, 1950 in Texarkana**  
**Married to Mary P. "Prissy" Hickerson, one son, four granddaughters**  
**Member Beech Street First Baptist Church**







# TEXARKANA, ARKANSAS BOARDS AND COMMISSIONS

Year	Board or Commission	Member	Date Term Expires	Terms Served
2016	<b>Heating and Air Conditioning Board</b> 3-Year Term	Vacancy	November 21	
2017	<b>Advertising &amp; Promotion Commission</b> 4-Year Term	Vacancy	March 21	
2018	<b>Historic District Commission</b> 3-Year Term	Vacancy	January 17	
	<b>Advertising &amp; Promotion Commission</b> 4-Year Term	Vacancy	March 21	
2019	<b>Historic District Commission</b> 3-Year Term	Vacancy	January 17	
	<b>Electric Board of Review</b> 2-Year Term	Thomas Thornsberry Director Travis Odom	March 6	2 3
	<b>Advertising &amp; Promotion Commission</b> 4-Year Term	Vacancy Sandy Varner	March 21	1
	<b>Civil Service Commission</b> 6-Year Term	Beverly Jack Webb Josclyn Jones Wiley	April 00	1 1
	<b>Planning Commission</b> 3-Year Term	Randall R. Hickerson Anderson Neal, Jr.	May 6	2 2
	<b>Airport Authority</b> 3-Year Term	Adger Smith	May 14	1
	<b>Heating &amp; Air Conditioning Board</b> 3-Year Term	Jeff Castle Thomas Bui	November 21	9 5

	<b>Plumbing Board of Review</b> 3-Year Term	Jackie Kirkland, Sr. Robert Johnson Cliff Roberts	November 21	6 4 2
	<b>Public Facilities Board</b> 3-Year Term	Melissa Edwards Tracie Lee	November 30	1 1
<b>2020</b>	<b>Personnel Policy Committee</b> 2-Year Term	Dara Cornett Tracie Lee Jenny Narens	January 6	3 3 2
	<b>Library Board</b> 6-Year Term	Junie Young Gary Nutter	January 15	1 1
	<b>Historic District Commission</b> 3-Year Term	Beverly J. Rowe Doris Davis	January 17	4 2
	<b>Board of Adjustment</b> 3-Year Term	Clyde Boots Thomas	February 17	3
	<b>Electric Board of Review</b> 2-Year Term	Wade Williamson	March 6	8
	<b>Planning Commission</b> 3-Year Term	Clyde Boots Thomas Bertha Dunn Adger Smith	May 6	5 3 2
	<b>Airport Authority</b> 3-Year Term	Holmes Morel Don Ruggles	May 14	2 3
	<b>Equalization Board</b> 3-Year Term	Richard Henry	June 5	4
	<b>Heating &amp; Air Conditioning Board</b> 3-Year Term	Charlie Cook	November 21	7
<b>2021</b>	<b>Personnel Policy Committee</b> 2-Year Term	Eric Ethridge Marian Holder Linda Matthews	January 6	3 3 2
	<b>Historic District Commission</b> 3-Year Term	James Gibbs Danny R. Gordon	January 17	2 2
	<b>Board of Adjustment</b> 3-Year Term	Bonnie Auck I. Don Nelson	February 17	2 2
	<b>Civil Service Commission</b>	Pete Cheatham	April 00	1

		6-Year Term		
	<b>Planning Commission</b>		George Coker	May 6
	3-Year Term		Jason Dupree	5
				4
	<b>Airport Authority</b>		Ray Abernathy	May 14
	3-Year Term			1
	<b>Public Facilities Board</b>		Mary Beck	November 30
	3-Year Term		Kenny Haskin	1
			Heather Soyars	2
<b>2022</b>	<b>Historic District Commission</b>		David Jones	January 17
	3-Year Term			3
	<b>Board of Adjustment</b>		Ricky Pondexter	February 17
	3-Year Term		Ray Cox	3
				2
	<b>Advertising &amp; Promotion</b>		Brandon Cogburn	March 21
	4-Year Term		(At-Large Position)	2
<b>2023</b>	<b>Library Board</b>		Linda Cogbill	January 15
	6-Year Term		Sarah Meredith	1
				2
	<b>Civil Service Commission</b>		Glen Greenwell	April 00
	6-Year Term		Matt Keil	1
				2
<b>2024</b>	<b>Library Board</b>		Linda Register	January 15
	6-Year Term			2